












WELCOME FUTURE PROFESSIONALLY QUALIFIED ACCOUNTANTS

A centre of learning centred on YOU



[www.kptm.edu.my](http://www.kptm.edu.my)

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# ABOUT KPTM



Kolej Poly-Tech MARA Kuala Lumpur (KPTMKL) is an institution with an engaging and caring environment that provides students with quality education and recognised academic standing. KPTMKL is always committed to excellence in teaching and learning, within the regional context and provides an ideal place to take the next step on your path of lifelong learning.

Our dedication towards teaching and learning has resulted in students' quality education and recognised academic qualifications, while engaging with local, national and now international communities. With more than 5,000 students population, we ensure you that KPTMKL is among the best house of knowledge that you can find in Malaysia.

## VISION

A Leading Higher Education Institution of Choice

## MISSION

To Provide High Quality Teaching and Continuous Student and Employer Satisfaction at Affordable Price

To Produce Holistic Employable Individuals with Entrepreneurial Skills



## FACILITIES

- LECTURE HALLS & CLASSROOMS
- LIBRARY
- INTERNET ACCESS (WIFI)
- SPORTS & RECREATIONAL FACILITIES
- TRANSPORTATIONS
- CAFETERIA
- ACCOMODATION

# ABOUT ACCA

## Association of Chartered Certified Accountants (ACCA)

The ACCA is a global body for professional accountants. The ACCA qualification is recognised and supported by top employers around the world.

The qualifications is relevant to each and every sector of accountancy and finance, which thus opens up opportunities for graduates with this qualification to work in a variety of different industries and roles, and facilitate one to progress to a senior level. The qualification provides a solid grounding in all areas of business and finance, including reporting, taxation and audit. In addition, it covers the value-added areas of leadership and management, strategy and innovation, and sustainable management accounting



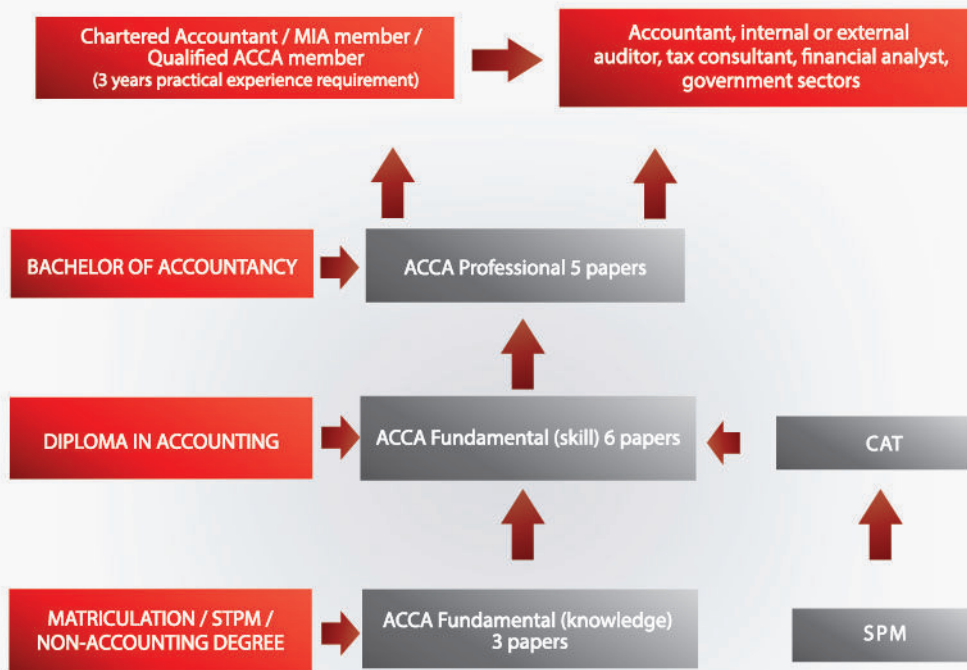
## Career Opportunities

Upon successful completion of the ACCA professional examinations and with relevant working experience, graduates will be able to become Chartered Certified Accountants, use the designatory letters ACCA, and work in any aspects of finance and business, often in senior management/managerial positions. Graduates can work as auditors, tax consultants and accountants.

The benefits for having a successful qualification among the employees are the personal satisfaction of having acquired business skills, and better employment prospects as a result of being able to show their ability in all areas of business.

For the employer, the benefit of encouraging their employees to qualify is the assurance that the employee has the skills necessary to progress to more senior management/managerial positions.

## Study Path



## ACCA CERTIFIED ACCOUNTING TECHNICIAN (ACCA-CAT,UK) QUALIFICATION

KPT Reference No. : JPT/BPP(K)1000-600/WP175 Jld.4(4)  
MQA Registration No. : A11025

### Programme Description

The CAT programme is an intensive full-time course of study conducted at KPTM Kuala Lumpur which is a Registered Tutor provider with ACCA. CAT is devised to furnish students with all the essential technical skills and understanding needed to carry out an accounting role to technician level. It also gives a firm base of knowledge and the chance to fast track in the direction of becoming a professional ACCA accountant.

The CAT qualification is globally recognised and highly looked upon. It is capable of directing you to a demanding and gratifying career.

### Entry Requirement

Passed SPM or equivalent with FIVE (5) credits in any subject including Mathematics and Passed Bahasa Melayu and English

### Programme Duration

1 1/2 Years (3 semester)

### Intakes

January and July

### Examination Periods

June and December  
(Paper-Based Examination)

### Estimated Programme Fee

RM 8,710.00



### CAT Graduates

Graduates with one year of relevant and supervised practical experience are required to submit their Practical Experience Requirement which may be pre-, during or post-examination / studies to ACCA.

Upon approval, CAT graduates may add the prestigious designatory initials 'CAT' to their names.

### Progression to ACCA

CAT graduates attempting to pursue the ACCA qualification are given exemption from the Knowledge Module (3 papers) and thus may progress directly to the Skills Module (6 papers).



## Programme Structure (CAT)



Note : ★ MQA Subject compulsory for Malaysian students only.

## ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS ( ACCA,UK ) QUALIFICATION

KPT Reference No. : KPT(JPS)600-03/179/B Jld.111(21)  
MQA Registration No. : A4936

### Programme Description

The ACCA Qualification will help students' career progress in any organisation. It is an established route to professional status - allowing students to use the 'ACCA' acronym after their name upon successful completion of the programme. Globally, employers recognise this qualification, and the graduates are in demand for their finance and accounting knowledge and skills worldwide, regardless of employment sector.

### Entry Requirement

Minimum qualification :

Candidate must fulfill the entry requirements as follows :

- STPM with 2 principal passes (grade C and above)  
and
- SPM with minimum 3 credits (grade C and above, in 5 separate subjects, including English and Mathematics)  
or
- Certified Accounting Technician (CAT) Qualification  
or
- Matriculation with a minimum CGPA 2.50 and above  
or
- First degree in accounting  
or
- Other relevant qualifications

### Paper Exemptions

All exemptions are granted by ACCA. For general guidelines, please visit [www.accaglobal.com](http://www.accaglobal.com)  
(May vary in accordance to entry level)

### Programme Duration

4 Years (8 semesters)

### Intake

January and July

### Examination Period

June and December  
(Paper -Based Examination)

### Estimated Programme Fee

RM 23,310.00



## Experienced Requirements

Students must complete the Ethics module and satisfy the ACCA's practical training requirements, in addition to passing the professional examinations to become a Chartered Certified Accountant.

## Professional Ethics Module

As part of ethical development, students are required to complete a Professional Ethics module developed by the ACCA. Students will be given access to the Professional Ethics module as soon as they are eligible to take Paper P1, Governance, Risk and Ethics. It is recommended that students take the Professional Ethics module at the same time as, or before, the Governance, Risk and Ethics. While students have the flexibility to complete the ethics module at their own convenience, it must be completed before applying for full ACCA membership and finishing the OBU BSc Degree.

## Oxford Brookes BSc Degree

ACCA and Oxford Brookes University have worked together to develop a BSc (Hons) Degree in Applied Accounting, which is available exclusively to ACCA students who wish to obtain a degree while studying towards the ACCA Qualifications.

For further information and resources on the Oxford Brookes BSc (Hons) in Applied Accounting, click on <http://www.accaglobal.com/en/student/acca-qual-student-journey/bsc-degree.html> to find out more about Oxford Brookes University, eligibility and submission dates.

## Practical Experience Requirement (PER)

Students must :

- ✓ Gain a minimum of three years supervised, relevant practical experience (either before, during or after completing the examinations; there is no time limit within which this experience should be gained)
- ✓ Satisfy the minimum competence requirements for membership (find a workplace mentor, complete 36 months employment in an accounting or finance accounting or finance related role(s) and achieve thirteen performance objectives), as well as record their experience in the Trainee Development Matrix (TDM) and make a PER return each year.

## Programme Structure (ACCA)



Note : ★ MQA Subject compulsory for Malaysian students only.

## Computer Based Exams (CBE)

KPTM is now a licensed Computer Based Exams centre. A Computer-Based Exams (CBE) is available for the first 7 Foundation-level exams, which are required for the Introductory Certificate in Financial and Management Accounting (FA1), Recording Financial Transaction (MA1) : "The Intermediate Certificate in Financial and Management Accounting (FA2, MA2) : and the Diploma in Accounting and Business (FAB, FMA and FFA)



1 April 2014 – 31 March 2015

These exams are also required for the Certified Accounting Technician qualifications, CBEs also available for the ACCA knowledge module exams (F1, F2, F3 and F4) of the ACCA Qualification.

The following exams are currently available as CBEs :

### ACCA Qualification

F1	Accountant in Business
F2	Management Accounting
F3	Financial Accounting
F4	Corporate and Business Law

### Foundation in Accountancy

FA1	Recording Financial Transactions
MA1	Management Information
FA2	Maintaining Financial Records
MA2	Maintaining Costs and Finances
FAB	Accountant in Business
FFA	Financial Accounting
FMA	Management Accounting

All students are required to hold a valid ACCA membership prior to being allowed to sit for the CBEs.

## Structured Teaching and Learning Approaches

KPTM has a structured approach in imparting knowledge to its student. Each paper consists of a minimum of 18 weeks (lectures and tutorials), comprising 6 hours each per week. Attendance is mandatory for all lectures and tutorials.

Exam focus classes for each paper are compulsory, comprising a minimum of 12 hours per paper. These sessions provide and discuss past exam questions and techniques.

In addition, each paper consists of 2 internal exams. In addition to examination conducted by the ACCA. These internal exams are indicators of students' progress in their studies.

## SUCCESS STORY

Nurhafizah Zakaria (former KPTM CAT students) has been awarded as "Top Scorer World Prize Winner" for Foundation in Financial Management paper, December 2013 session.



## KPTM CAT students' further study in London

KPTM CAT students have successfully furthered their studies in ACCA course at Kaplan University, London under 'Skim Pelajar Cemerlang' (SPC), currently known as 'Program Khas MARA' (PKM)





WHOLLY OWNED



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